

Aquia Episcopal Church Vestry Meeting Minutes

April 21, 2009

1. **Attendance.** The Vestry gathered at 7:00 for an evening meal presented by Glen Clark and Ted Cubbison. Present were:

Father Mandell
Father Morris
Chris Arey
Glen Clark
Edwin Cubbison
Cheri Cuff
Adam Hawkins
Linda Hemming
Lauren Meinhardt
Gary Perkins
Eleanor Perry
David Primmer
Bob Stevens
Libby Vinso

2. **New Business.**
 - The minutes of the March 17 Vestry meeting were approved as corrected.
 - A resolution to renovate the Parish Hall pantry was passed.
 - A resolution to replace the Parish Hall drinking water fountain was passed.
 - A resolution to replace five cemetery spaces that are blocked by the parking lot access road for five nearby spaces that are not so blocked was approved.
 - The Vestry discussed Bishop Peter James Lee's April 26 visit to Aquia Episcopal Church. The Bishop will preside at a 3:00 PM service where candidates will be confirmed, received and reaffirmed in their confirmation vows. He will also dedicate the Parish Hall kitchen facilities, soon to be remodeled to accommodate the Aquia's Table ministry. The Vestry will meet privately with Bishop Lee to discuss current issues of Diocese concern and to inform him about Aquia Episcopal Church's ongoing commitment to ministry.
3. **Finance Committee Report.** The Church has received a \$25,000 bequest from the will of C A Fugate, designated for the continuing maintenance and restoration of Clifton Chapel.
4. **Treasurer's Report.** As of March 31, with 25% of the 2009 budget year completed, Aquia Episcopal Church has received 29% of the income calculated in our 2009 budget. The Vestry welcomed this as a good sign despite the current national and local financial crisis.
5. **Rector's Report.**
 - Nine Vestry members submitted e-mail votes in favor of a resolution approving purchase of the new ovens and cooktop for the Parish Hall kitchen, which consequently is passed. (E-mails attached.)

- The Rector sent the articles of incorporation for the Foundation for Historic Aquia Church to Gene Smith, a CPA, for his review concerning their adherence to requirements for 501 (3) (C) not-for-profit organizations. We hope to submit the articles for Vestry approval at the next meeting, and to proceed thereafter with formal Commonwealth of Virginia incorporation.
- Lascetta Patton, our Christian Education director, has submitted her resignation, effective within a month. The Administrative Committee will assist the Rector in managing the process of reviewing the job description and conducting a search for a new Christian Education director. We hope to have the position filled before this year's Vacation Bible School.

6. Senior Warden's Report.

- Glen Clark is formulating a new lease for the use of Clifton Chapel by the Orthodox Church of America, which we hope will be ready for Vestry consideration at our May meeting. The intention is to raise the monthly rent to \$500 and include full responsibility for utilities, estimated at \$2000 per year. A long-term maintenance plan has produced an inventory and cost estimate of some 20 items, which will be presented to the Orthodox Church as backup for lease negotiations.
- Connie and the Historic Church Committee had a dinner meeting with Camille Bowman of the Virginia Department of Historic Resources to explore requirements for a "historic easement" that would be required for receipt of federal historic preservation grants. It appears that few if any active churches have granted such an easement, and the issue would require involvement of the Diocese. The committee requested that Ms. Bowman provide a copy of an existing easement agreement for another historic property in order to obtain a better understanding of easement requirements.
- The Region 1 meeting is scheduled for April 22, with Glen and Libby Vinso representing our parish.

7. Junior Warden's Report.

- Adam Hawkins reported that an Eagle Scout will take on as his project replacement of our Carillon, in coordination with the ad hoc committee on this issue.
- Our mowing contract is going up by \$50 per cutting because of the greater size of the Cemetery space, and the cost will be re-distributed with the Cemetery Fund accordingly.
- The Grounds Committee is formulating priorities for the coming year.
- Temporary signage in the Parish Hall for the Aquia's Table meals is being prepared, and will eventually be made permanent.
- We have received a check from the ECW to pay for the new ovens and cooktop, whose exact placement within the kitchen is being debated by the Aquia's Table planning group and other interested parishioners.
- Gary Perkins and Bob Stevens have submitted a plan for revision of the Parish Hall pantry.
- Pest control measures are being reviewed.
- The Parish Hall upstairs floor A/C unit needs work, and details will be provided at the May Vestry meeting.
- Plans are well along for the May 2 Pig Roast / Chili Cookoff, and Orthodox Church Bake Sale.

8. Thank-You's.

- The Vestry thanked Bob Stevens for repairing the roof of the furnace “shed”.
- Linda Hemming thanked participants in the grounds clean-up efforts undertaken on two successive Saturdays.
- The Vestry will explore an appropriate recognition for Lascetta Patton's service as Christian Education director.
- Gary Perkins reported a successful Confirmation Class car wash that netted over \$400 for the Head Start program.

9. Next Meeting and Hosts. The next Vestry meeting will be on May 19, with Eleanor Perry and Cheri Cuff hosting the meal.

10. Adjournment. After a closing prayer, the meeting was adjourned at 9:20 PM.

Respectfully submitted,

Ted Cubbison
Register

Attachments:

Resolution to Renovate Parish Hall Pantry

Resolution to Replace Parish Hall Drinking Water Fountain

Resolution to Replace Cemetery Spaces

e-mail votes on Resolution to Purchase Parish Hall Kitchen Ovens and Cooktop